

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES  
INC. VILLAGE OF BELLE TERRE**

**MINUTES OF: July 16, 2024 MEETING**

**PRESENT:** Mayor: Bob Sandak, Deputy Mayor: Jacquelyn Gernaey  
Trustees: James J. von Oiste, Michael Solo, Leza Di Bella  
Others present: Clerk Treasurer Joanne Raso; Deputy Clerk Treasurer Barbara Sakovich  
& Village Attorney Eileen Powers.

**PUBLIC HEARING**

**PUBLIC HEARING-CODE CHANGE-CHAPTERS 170-23 (Computation and payment of fees; Cancellations; Renewals), 170-45 (Zoning; Appeals and Applications) and 125-9 (Site Plan Review; Notice of Public Hearing) TO COMPORT WITH CHANGES IN VILLAGE PRACTICE AND TO LESSEN THE NOTICE REQUIREMENTS FOR SITE PLAN AND VARIANCE APPLICATIONS**

Public hearing to discuss proposed updates to the zoning chapters regarding computation and payment of fees to bring our code in line with current construction costs which is used to compute building permit fees. Also to change the notification requirements of neighboring property owners when applying to the Zoning Board of Appeals and Site Plan Review. There being no comments or questions regarding the changes a **Motion** to close the public hearing was made by Trustee Gernaey and seconded by Trustee Solo and was passed unanimously. **Motion** to adopt Local Law No. 3-2024 to update Chapters 170-23 titled Computation & payment of fees; cancellations; renewals; 170-45 titled Appeals & Applications; and 125-9 of the village code titled Notice of public hearing (Site Plan Review). Made by Trustee von Oiste and Seconded by Trustee Gernaey passed unanimously

**MEETING CONVENED AT 8:10 pm**

- I. MINUTES:** of June were accepted as read
- II. TREASURER’S REPORT:** for June was accepted.
- III. CORRESPONDENCE:**

There was no correspondence to report.

**IV. MAYOR’S REPORT:**

- There will be a motion tonight to approve the annual list of appointments for the new fiscal year.
- After a meeting in executive session earlier tonight, it was decided the village will retain an attorney to initiate a lawsuit against a property owner in connection with his unlawful use of property known as 157 Cliff Road.
- Representatives from the state met with the Port Jefferson mayor and their power plant committee to discuss the possibility of making the LIPA power plant a hydrogen producing plant. They agreed it is a good location for such a plant and it would help with keeping school, fire department and library taxes down.
- There will also be a motion tonight to sign the renewal of the IMA with the Town of Brookhaven to continue our participation in the Port Jefferson Harbor Commission.

**V. COMMISSIONER’S REPORTS:**

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- 1. BEACH:** The beach officially opened on July 1
- 2. BUILDINGS:** The youth program is utilizing the community center on rainy days
- 3. PARKS:** A new layer of special mulch has been placed in the playground area, and 3 pieces of exercise equipment have been installed along the walking path. If they are well received, we will consider adding more.
- 4. ROADS:** Work started this week on Bell Circle and Sunset Path. The roads have been milled and paving is scheduled for tomorrow. One section of Bell Circle will not be done until a new drainage system can be installed, which we are working on. Roadside erosion along Sts. Orchard Road is also being addressed. Work started today and if it proves to be an effective solution, it will be used on other roads that have a similar problem.
- 5. YOUTH PROGRAM:** Commissioner Schachner expressed her thanks to the Board, Constables and office staff for their cooperation in getting the youth program going. Youth Program Director Samantha Abelson said the feedback she is getting from parents is very positive. This is the first year we opened registration early, initiated online registration and opened the full day program to younger campers, who were only able to attend the afternoon session in the past. This has helped bring up enrollment, which is currently 67 campers in the morning and 54 in the afternoon. About 12 of the morning campers are getting community service credit for helping out in the afternoon. The mayor suggested having a debriefing meeting at the end of the program
- 6. COMMUNITY ASSOCIATION:** The Gourmet Club met last week.
- 7. HARBOR MANAGEMENT:** The IMA between the Town of Brookhaven and the villages surrounding the harbor has been sent out to the villages for their approval.

**VII: MOTIONS:**

- 1. Motion** by Trustee Gernaey, seconded by Trustee von Oiste was passed unanimously to approve for payment the abstract of audited vouchers in the amount of \$266,093.01
- 2. Motion** by Trustee Solo, seconded by Trustee Di Bella to approve the list of appointments as attached. Motion carried.
- 3. Motion** by Trustee Gernaey, seconded by Trustee Solo to pass a resolution authorizing the village to retain the law offices of O'Brien & O'Brien, LLP to initiate a lawsuit, and represent the village therein, against property owner Long Island Waterfront Equities LLC and any other owners thereof in connection with the unlawful use of the property known as 157 Cliff Road. Motion carried.
- 4. Motion** by Trustee von Oiste, seconded by Trustee Di Bella to authorize the mayor to enter into an inter-municipal agreement to continue the villages participation and membership on the Port Jefferson Harbor Commission, subject to the approval of the village attorney.  
Motion carried.

**MEETING OPENED TO THE PUBLIC:**

A resident wanted to know how long after the road is paved does one have to wait before they can drive on it.

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**July 2024**

**ORGANIZATIONAL MEETING: APPOINTMENTS**

<b>Associate Justice</b>	<b>Michael Devine</b>	<b>unsalaried – 1 year</b>
<b>Associate Justice</b>	<b>John Reilly</b>	<b>unsalaried – 1 year</b>
<b>Attorney</b>	<b>Eileen A. Powers</b>	<b>per budget – 1 year</b>
<b>Clerk Treasurer</b>	<b>Joanne Raso</b>	<b>per budget – 2 years</b>
<b>Deputy Clerk Treasurer</b>	<b>Barbara Sakovich</b>	<b>per budget – 2 years</b>
<b>Deputy Mayor</b>	<b>Jacquelyn Gernaey</b>	<b>unsalaried – 1 year</b>
<b>Registrar</b>	<b>Joanne Raso</b>	<b>per budget – 2 years</b>
<b>Deputy Registrar</b>	<b>Barbara Sakovich</b>	<b>per budget – 2 years</b>
<b>Fiscal Officer</b>	<b>Jacquelyn Gernaey</b>	<b>unsalaried – 1 year</b>
<b>Planning Board Chair</b>	<b>Anthony Gitto</b>	<b>unsalaried – 1 year</b>
<b>Planning Board Member</b>	<b>Anthony Gitto</b>	<b>unsalaried – 5 years</b>
<b>Zoning Board of Appeals Chair</b>	<b>Dave McAnaney</b>	<b>unsalaried – 1 year</b>
<b>Zoning Board of Appeals Member</b>	<b>Sandy Schachner</b>	<b>unsalaried – 5 years</b>
<b>Assessor</b>	<b>Frank Aragona</b>	<b>per budget – 1 year</b>
<b>Board of Review</b>	<b>Full Board of Trustees</b>	<b>unsalaried</b>
<b>Fire Marshall</b>	<b>Todd Stumpf</b>	<b>per budget – 1 year</b>
<b>Road Commissioner</b>	<b>Michael Solo</b>	<b>unsalaried – 1 year</b>
<b>Beach Commissioner</b>	<b>James J. von Oiste</b>	<b>unsalaried – 1 year</b>
<b>Building Commissioner</b>	<b>Leza Di Bella</b>	<b>unsalaried – 1 year</b>
<b>Constable Commissioner</b>	<b>Bob Sandak</b>	<b>unsalaried – 1 year</b>
<b>Safety Coordinator – NYMIR</b>	<b>Bob Sandak</b>	<b>unsalaried – 1 year</b>
<b>Technology Advisor</b>	<b>Ken Weiss</b>	<b>unsalaried – 1 year</b>
<b>Village Prosecutor</b>	<b>Martin Simon</b>	<b>per budget – 1 year</b>
<b>Harbor Management Commissioner</b>	<b>James J. von Oiste</b>	<b>unsalaried – 1 year</b>
<b>Historian</b>	<b>John Hiz</b>	<b>unsalaried – 1 year</b>
<b>Ethics Committee</b>	<b>Judy Zaino</b>	<b>unsalaried – 3 years</b>
<b>Park Commissioner</b>	<b>Michael Solo</b>	<b>unsalaried – 1 year</b>
<b>Youth Program Commissioner</b>	<b>Francoise Schachner</b>	<b>unsalaried – 1 year</b>
<b>Traffic Commissioner</b>	<b>Rich Harris</b>	<b>unsalaried – 1 year</b>

**Official Newspapers:** **The Port Times Record, Newsday**

**Official Depositories:** **M&T Bank  
NYClass**

**Regular Meetings** to take place on the **Third Tuesday** of the month at 8 pm (Work Session at 7 pm). **Work Sessions** on the **First Tuesday** of the month at 6 pm.